

**BOARD OF SELECTMEN
221 MAIN STREET
BOYLSTON, MA 01505**

**U.S. POSTAGE PAID
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Boylston, MA**

MAIL TO:

**POSTAL PATRON LOCAL
BOYLSTON, MA 01505**

THE COMMONWEALTH OF MASSACHUSETTS

Town of Boylston, Massachusetts

**May 2, 2016 Special Town Meeting Warrant
(Immediately preceding the Annual Town Meeting)**

May 2, 2016 Annual Town Meeting Warrant

May 9, 2016 Annual Town Election

Note: The warrant is available in large print upon request at the Selectmen's Office

WARRANT FOR A SPECIAL TOWN MEETING

Monday, May 2nd, 2016,

The first Monday of May, at seven o'clock (7:00) P.M. at the

Tahanto Regional High School Auditorium.
1001 Main Street, Boylston MA

Immediately preceding the Annual Town Meeting to transact fiscal year end 2016 town business.

MAY 2, 2016

THE COMMONWEALTH OF MASSACHUSETTS

WORCESTER: SS

BOYLSTON

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

GREETING:

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

SPECIAL TOWN MEETING In accordance with the above notice and Article III, Section 1 of the Town of Boylston By-Laws, the following article(s) will be considered on **Monday, May 2nd, 2016, the first Monday of May, at seven o'clock (7:00) P.M. at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA.**

ARTICLE 1. To see if the Town will vote to transfer any unexpended balances of Fiscal Year 2016 appropriations, hitherto made to other accounts;

Or act any other way thereon.

Sponsor: Board of Selectmen

Finance Committee Recommendation: will be made at the Town Meeting

To transact any other business that may legally come before this meeting.

And you are hereby directed to serve this Warrant by posting up attested copies thereof, one at the Municipal Office Building (Town Hall), one at the Boylston Post Office, one at the Public Library and one at the Boylston Light Department over fourteen (14) days and two (2) Sabbath days at least before the time of holding said meeting.

Hereof, fail not and make return of this Warrant with your doings thereon to the Town Clerk at the time and place of the meeting aforesaid.

Given our hands this Eleventh (11th) day of April, 2016 AD.

Board of Selectmen for the Town of Boylston



Michael May



James N. Wood, Chairman



James Underwood

**WARRANT FOR THE ANNUAL TOWN MEETING
MAY 2, 2016**

THE COMMONWEALTH OF MASSACHUSETTS

WORCESTER: SS

BOYLSTON

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

GREETING:

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

1. ANNUAL TOWN MEETING – MAY 2, 2016

on **Monday, the second (2nd) of May AD, 2016 at seven-ten (7:10) P.M., at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA**, to take any action relative to the business of the Town as set forth in Articles one (1) through forty-five (45) of this Warrant; and at its adjournment, which shall be upon completion of Town Meeting action upon all articles listed on the Warrant.

2. ELECTION AND BALLOT – MAY 9, 2016

on **Monday, the ninth (9th) of May AD, 2016**, to vote by ballot at the Town's annual election, at the Boylston Town Hall, at the Hillside Municipal Complex located at 221 Main Street within the Town of Boylston, **with polls opening at twelve o'clock (12:00) noon and closing at eight o'clock (8:00) P.M.** on the following:

ARTICLE 46. To vote by official ballot for the necessary Town Officers, namely:

One Selectman for three (3) years; One Assessor for three (3) years ; One Board of Health member for three (3) years; One Planning Board member for five (5) years; One Municipal Light Board member for three (3) years; Two Library Trustees for three (3) years each; One Cemetery Commissioner for three (3) years; One Parks & Recreation member for five (5) years ; One Parks & Recreation member for four(4) years; One Parks & Recreation member for three(3) years: One School Committee member for three (3) years; One Moderator for three (3) years.

***ARTICLE 1.** To see if the Town will vote to authorize the Board of Selectmen to choose all necessary Town officers; or act in any other way thereon.

Sponsor: Board of Selectmen

***ARTICLE 2.** To hear and act upon the reports of Town officials and committees; or act in any other way thereon.

Sponsor: Board of Selectmen

***ARTICLE 3.** To see if the Town will vote to authorize the Board of Selectmen to employ Counsel where, in their judgment, it may be necessary; or act in any other way thereon.

Sponsor: Board of Selectmen

***ARTICLE 4.** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of revenue of the financial fiscal year beginning July 1, 2016 and ending June 30, 2017, and to issue a note or notes therefor and to renew any note or notes as may be given for a period of less than one (1) year in accordance with Chapter 44 of the General Laws; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 5.** To see if the Town will vote to authorize the Trustees of the Public Library to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2016, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

Sponsor: Library Trustees

***ARTICLE 6.** To see if the Town will vote to authorize the Commissioners of the Cemetery to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2016, including the appointment of a Cemetery Superintendent, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

Sponsor: Cemetery Commission

***ARTICLE 7.** To see if the Town will vote to authorize the Planning Board to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2016, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

Sponsor: Planning Board

***ARTICLE 8.** To see if the Town will vote to appropriate the money received from the Commonwealth of Massachusetts as a Library grant-in-aid for the purpose of purchasing books and other items at the discretion of the Library Trustees; or act in any other way thereon.

Sponsor: Library Trustees

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 9.** To see if the Town will vote that the income from sales of electricity to private consumers, or for electricity supplied to municipal buildings or for municipal power, and from jobbing during the current fiscal year, be appropriated for the Municipal Lighting Plant, the whole to be expensed by the manager of the Municipal Lighting Plant, under the direction and control of the Municipal Light Board, for the expense of the plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws; and for the purchase, sale, installation and servicing of merchandise and equipment in accordance with the provisions of Chapter 235 of the Acts of 1937; and for any out of state travel expense in accordance with the provisions of Section 5 of Chapter 40 of the General Laws, and if said sum and income shall exceed said expense for the fiscal year, such excess shall be transferred to the Construction Fund of said plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board; and fix the compensation of the Municipal Light Board members for the

fiscal year beginning July 1, 2016, as provided by Section 4A of Chapter 41 of the General Laws, as follows: Chairman - \$800.00 and two (2) members - \$800.00 each, a total of \$2400.00, and such compensation to be paid from the operating account of the Municipal Light Plant; or act in any other way thereon.

Sponsor: Municipal Light Board

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 10.** To see if the Town will vote to accept any highway funds from County, State or Federal agencies, to authorize the Board of Selectmen to enter into agreements with MassDOT – Highway Division, so-called, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow from time to time during the fiscal year beginning July 1, 2016, in anticipation of reimbursement of said highway assistance, in conformity with the provisions of Section 6A of Chapter 44 of the General Laws, for maintenance, repair, construction of Town roads and programs consistent with Chapter 90 funds, to be expended by the Highway Department; or act in any other way thereon.

Sponsor: Highway Superintendent

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 11.** To see if the Town will vote to authorize the Board of Cemetery Commissioners to continue its use of the revolving fund, established at the May 1995 Annual Town Meeting, under and subject to the provisions of Section 53E ½ of Chapter 44 of the General Laws, for the following purposes:

- 1.To be the depository for all departmental receipts of the Cemetery Commission.
- 2.To authorize expenditures for the following:
 - a. For wages, salaries and fringe benefits associated with such wages or salaries for Cemetery Commission Employees.
 - b. For operational purposes other than regular wages and including the cost of grave openings and related expenses
 - c. For payment of maintenance expenses including supplies and materials and part-time labor
 - d. For payment of expenses related to the expansion of the cemetery
 - e. For compensation for part time commissioners and clerk; and
- 3.To set the expenditure limit as not to exceed \$30,000

Or act in any other way thereon.

Sponsor: Cemetery Superintendent

Finance Committee comments: Finance Committee recommends approval.

Board of Selectmen recommendation:

***ARTICLE 12.** To see if the Town will vote to authorize the Planning Board to continue its use of the revolving fund established at the May 8, 2000 Annual Town Meeting, established in accordance with Section 53E½ of Chapter 44 of the General Laws, to be utilized for the following purposes:

1. To be the depository for engineering and advertising fees charged by the Planning Board to various developers for the plan review process;
2. To authorize expenditures from said fund to pay engineering and advertising costs associated with the plan review process;
3. To set the annual expenditure limit at \$20,000; and
4. To have the Planning Board be the only board authorized to expend funds from said account

Or act in any other way thereon.

Sponsor: Planning Board

Finance Committee comments: Finance Committee recommends approval.

Board of Selectmen recommendation:

***ARTICLE 13.** To see if the Town will vote to authorize the Conservation Commission to continue its use of the revolving fund established at the May 14, 2002 Annual Meeting, established in accordance with Section 53E ½ of Chapter 44 of the General Laws, to be utilized for the following purposes:

1. To be the depository for engineering and advertising fees charged by the Conservation Commission to various developers for the plan review process;
2. To authorize expenditures from said fund to pay engineering and advertising costs associated with the plan review process;
3. To set the annual expenditure limit at \$10,000; and
4. To have the Conservation Commission be the only board authorized to expend funds from said account;

Or act in any other way thereon.

Sponsor: Conservation Commission

Finance Committee comments: Finance Committee recommends approval.

Board of Selectmen recommendation:

***ARTICLE 14.** To see if the Town will vote to authorize the Board of Health to continue its use of the revolving fund established at the 2012 Annual Meeting, established in accordance with Section 53E½ of Chapter 44 of the General Laws, to be utilized for the following purposes:

1. To be a depository for reimbursements from the administration of flu vaccinations at Board of Health clinics;
2. To authorize expenditures from said fund to pay for additional vaccine, materials and supplies associated with Public Health Clinics;
3. To set the annual expenditure limit at \$3,000.00; and
4. To have the Board of Health be the only board authorized to expend funds from said account;

Or act in any other way thereon.

Sponsor: Board of Health

Finance Committee comments: Finance Committee recommends approval.

Board of Selectmen Recommendation:

ARTICLE 15. To see if the Town will vote to fix the compensation for the following Town Officers: three (3) Selectmen, Town Clerk, Moderator, three (3) Assessors, three (3) School Committee members, three (3) Board of Health members, three (3) Cemetery Commissioners, five (5) Planning Board members, all in accordance with the recommendations of the Finance Committee, and to instruct the Selectmen or other boards to fix a given compensation for the persons hired or appointed by such boards;

Sponsor: Board of Selectmen

Finance Committee comments:

Selectmen, Chair	\$ 1,447	2 members each at \$ 1,206
Town Clerk	\$ 33,263 plus fees	
Town Moderator	\$ 15	
Assessors, Chair	\$ 1,500	2 members each at \$ 1,000
School Committee, Chair	\$ 100	2 members each at \$ 50
Board of Health, Chair	\$ 277	2 members each at \$ 185.50
Cemetery Commission, Chair	\$ 213	2 members each at \$ 160
Planning Board, Chair	\$ 370	4 members each at \$ 53
Planning Board, Vice-Chair	\$ 53	
Planning Board Clerk	\$ 53	

Or act in any way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 16. To see if the Town will vote to amend the Town's Personnel Plan and By-laws by replacing Schedules A, B and C with the following; or act in any other way thereon.: (proposed changes are in **bold**)
Section 15: Classification Schedule Amended May 2016 - Effective July 1, 2017

Classification	Position Status	Grade	Hourly Rates	
			Min	Max
Library Page	Hourly		9.73	10.03
Election Worker	Hourly		9.73	10.03
Town Meeting Checker	Hourly		9.73	10.03
Election Clerk	Hourly		10.83	10.83
Election Warden	Hourly		10.83	10.83
Clerical	Special Temp		9.73	10.03
Library Housekeeper	Special Part Time		11.03	11.77
Asst. Laborer	Special Hourly	2		
Library Assistant/Sr. Technician	Reg. Part Time	3		
Laborer/Custodian	Reg. Full Time	3		
Emergency Medical Technician	Hourly	3		
Firefighter	Hourly	3		
Deputy Chief	Hourly	3+\$500		
Fire Captain	Hourly	3+\$300		
Fire Lieutenant	Hourly	3+\$200		
Asst Town Clerk	Special Part Time	5		
Police Service Aide	Hourly	5		
Asst. Inspector/Electrician	Hourly	5		
Assessors' Clerk	Reg. Part Time	5		
Children's Librarian	Reg. Part Time	5		
COA Co-ord./Community Outreach	Reg. Part Time	5		
P&R Program Coordinator	Reg. Part Time	5		
Equipment Operator/Laborer	Reg. Full Time	6		
Facilities Technician	Reg. Full Time	6		
Assistant Treasurer/Collector	Reg. Part Time	6		
Asst Library Director	Reg. Part Time	7		
Admin Asst. Board of Assessors	Reg. Part Time	7		
Admin Asst to Hwy Supt.	Reg. Part Time	7		
Admin Asst to Chief of Police	Reg. Part Time	7		
Admin Asst to Planning Board	Reg. Part Time	7		
Admin Asst to Board of Selectmen	Reg. Full Time	7		
Equipment Operator/Mechanic	Reg. Full Time	7		
Working Foreman	Reg. Full Time	8		
Admin Asst to Health & Conservation	Reg. Part Time	8		
Town Treasurer/Collector	Reg. Full Time	9		
Foreman	Reg. Full Time	9		
Building Inspector	Salaried	10		
Library Director	Salaried	11		
Fire Chief/Forest Warden	Salaried	12		
Hwy/Cemetery Superintendent	Salaried	12+\$845		
Police Chief	Salaried	14		
Town Administrator	Salaried	14		

Schedule B: Salary Compensation Schedule

Grade	Min	Mid	Max
1	11.21	13.19	15.20
2	12.11	14.30	16.42
3	13.12	15.48	17.82
4	14.13	16.66	19.14
5	15.29	17.99	20.66
6	16.53	19.43	22.35
7	17.87	20.88	24.11
8	19.26	22.66	26.05
9	20.84	24.46	28.10
10	22.50	26.43	30.39
11	24.34	28.52	32.81
12	26.22	30.81	35.40
13	28.32	33.26	38.24
14	30.57	35.93	41.29
15	33.05	38.82	44.59
16	35.68	41.93	48.15
17	38.52	45.29	52.03
18	41.52	47.64	56.16

Schedule C: Salary Compensation Schedule-

Job Title	Annual Salary
Chairman, Registrar of Voters	\$ 693
Council on Aging, Meal Coordinator	\$ 1,130
Director of Veteran's Services	\$ 218
Electrical Inspector	\$ 8,962
Assistant Electrical Inspector	\$ 617
Plumbing Inspector	\$ 9,617
Assistant Plumbing Inspector	\$ 801
Gas Inspector	\$ 2,892
Assistant Gas Inspector	\$ 248
Registrar of Voters	\$ 314
Health Agent	\$ 41,981
Dog Officer	\$ 2,362
Animal Inspector	\$ 1,358
Nurse	\$ 1,500
Vital Stat Clerk	\$ 200
Tree Warden	\$ 1,275

Sponsor: Board of Selectmen

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 17. To see if the Town will vote to transfer from available funds in the Treasury from the Hillside Receipts Reserved Account a sum not to exceed \$168,000 to the Hillside Expenses Account(# 193-5780), and a sum not to exceed \$62,500 to the Hillside Salaries Account (# 193-5110) and to appropriate both sums for the

maintenance, upkeep, repair, operations and improvements of Town-owned buildings, property and land, to be expended by the Board of Selectmen; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 18. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$15,000 to the Other Post-Employment Benefits (OPEB) Liability Trust Fund; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 19. Senior Residential Development Zoning By-law: To see if the Town will vote to amend the Zoning By-laws for the Town of Boylston by deleting Section 5, “Reserved”, and inserting in lieu thereof a new Section 5, entitled “Senior Residential Development”, to allow for over-55 age-restricted senior residential developments by special permit on parcels of land containing at least 10 acres in the Residential (R) Zoning District, to authorized the Planning Board to adopt rules and regulations for the administration of the Senior Residential Development By-law, and by amending Section 4.02, Schedule of Use Regulations, by adding “Senior Residential Development” as a use allowed by special permit in the Residential Zoning District, the full text of the proposed Senior Residential Development Zoning By-law is on file in the office of the Town Clerk and available for inspection during regular Town Hall business hours; or act in any other way thereon.

Sponsor: Planning Board

ARTICLE 20. To see it the Town will vote to amend the Zoning Map for the Town of Boylston by changing the designation of land areas located off of Shrewsbury Street/Route 140, being shown as a portion of Parcel 13 on Assessor’s Map 12 and a portion of Parcel 7 on Assessor’s Map 36, from the current designation of Residential (R) to be designated as Flexible Business District (FBD), all as shown on a plan of land entitled, ‘Exhibit Showing Proposed Zoning Map Amendment from Residential to Flexible Business in Boylston, Massachusetts’ prepared by Thompson-Liston Associates, Inc., dated Feb. 26, 2016, on file and available for public inspection at the office of the Town Clerk during regular business hours at the Town Hall.

Said amendment meaning and intending to include the remainder of the land owned by John DiPilato, et al identified as Assessors Map 12 Parcel 13 and a larger portion of the land owned by Worcester Sand and Gravel Co., Inc. identified as Assessors Map 7 Parcel 36 in the Flexible Business District; or act in any other way thereon.

Sponsor: Planning Board

ARTICLE 21. To see if the Town will vote to amend the Zoning By-Laws for the Town of Boylston by inserting in Section 4.02, “Schedule of Use Regulations”, in Subsection 4.02.04, “Industrial”, the following use and description:

		RR	R	GR	VB	HR	NB	RB	C	H	IP	FBD	MUI
Distribution Center								SP#				SP#	

;or act in any other way thereon.

Sponsor: Planning Board

ARTICLE 22. To see if the Town will vote to amend the Zoning Bylaw for the Town of Boylston by inserting in Section 1.04, “Definitions”, after the definition of COMMUNICATION CENTER and before the definition of DWELLING, the following new definition:

DISTRIBUTION CENTER: A building and related facilities utilized for the receipt, storage, sorting, packaging, warehousing and/or distribution of goods, products or materials.

or act in any other way thereon.

Sponsor: Planning Board

ARTICLE 23. To see if the Town will vote to amend the Zoning By-laws for the Town of Boylston by inserting in Section 9, “Dimensional Requirements”, Subsection 9.03, “Modification to Dimensional Requirements”, a new subparagraph 9.03.06, to read as follows:

SPECIAL PERMIT IN FBD ZONING DISTRICT

As part of an FBD Special Permit, the Planning Board may modify dimensional requirements for lots where it determines that such modifications will not negatively impact abutting properties.

or act in any other way thereon.

Sponsor: Planning Board

ARTICLE 24. To see if the Town will vote to amend the Zoning By-Laws for the Town of Boylston by revising in Section 10, “Special Regulations”, Section 10.03.08, entitled “WAIVER”, to read as follows (new text underlined)::

10.03.08 WAIVER

The Board may, upon written request by an applicant, waive any technical requirements for a development plan. The Board may also waive any strict compliance with any of the requirements or guidelines set forth in Section 10.04 of the Zoning By-Laws where the Board finds that due to topography, location or other unusual conditions affecting the property, such requirements would adversely impact the development or use of the property or would be detrimental to the most appropriate design of a proposed development.

or act in any other way thereon.

Sponsor: Planning Board

ARTICLE 25. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$290,000 for completion of the Highway Garage project to include paving, salt shed construction, site work, and water service installation; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 26. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$20,000 for the update of IT Systems at Town Offices; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 27. To see if the Town will transfer from available funds in the Treasury and appropriate a sum not to exceed \$ 75,000 for renovations at the Boylston Town House; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 28. To see if the Town will vote to transfer and appropriate a sum not to exceed \$70,000 from the Ambulance Receipts Reserved Account to the Fire Department budget to supplement that portion of the operating budget associated with ambulance operations; or act in any other way thereon.

Sponsor: Fire Department

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 29. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$2,378; such funds to be used for the Town's 5% matching portion of the FEMA Assistance to Firefighter Grant Program; or act in any other way thereon.

Sponsor: Fire Department

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 30. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$20,000 for the purpose of purchasing ten sets of replacement structural firefighting turnout gear for the Fire Department; or act in any other way thereon.

Sponsor: Fire Department

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 31. To see if the Town will vote to transfer and appropriate a sum not to exceed \$5,000 from the Ambulance Receipts Reserved Account; such funds to be used for the purchase of maintenance tools and equipment for the Fire Department; or act in any other way thereon.

Sponsor: Fire Department

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 32. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$75,000 for road maintenance and paving work; or act in any other way thereon.

Sponsor: Highway Department

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 33. To see if the Town will authorize the Tax Title Custodian to transfer the parcels of Town-owned and/or tax title land listed in the following table from the care, custody and management of the Tax Title custodian, to the care, custody and management of the Boylston Conservation Commission for conservation and passive recreation purposes pursuant to G.L. c. 40 §8C and Article 97 to the Amendments of the Massachusetts Constitution and to authorize the Town Treasurer / Tax Title Custodian to execute and record deeds transferring said parcels to the Conservation Commission for conservation and passive recreation purposes, the usage of such land to be administered through the enactment of suitable regulations; or act in any other way thereon.

Assessors	Map	Parcel	Book	Page	Acreage
	56	6-1	2760	272	8.05
	56	12	3035	198	10.00
	56	14	2872	406	27.00
	61	7	2759	462	9.00
	61	8	3035	200	24.00

65	2	2827	180	8.00
68	8	18929	377	8.50

Sponsor: Conservation Commission

ARTICLE 34. To see if the Town will vote to:

1. Transfer to the Board of Selectmen for purposes of disposing of by sale a portion of the property known as “Hillside,” located along the westerly side of Main Street and acquired by the Town by an Order of Taking dated April 14, 1997, recorded at the Worcester District Registry of Deeds in Book 18761, Page 25, as originally acquired for the purpose of public convenience and for public and municipal purposes, including the Town’s public safety and other municipal services and open space and recreational purposes, said portion of land to be transferred to the Board of Selectmen for disposal by sale is located along the westerly sideline of Elmwood Place, contains approximately 178,321 square feet of land and is shown on a sketch plan entitled “Plan of Land for Sale, Elmwood Place, Boylston, MA” dated 3-7-2016, prepared by James P. Smith, and available for public inspection during regular business hours at the office of the Town Clerk, and provided that the portion of land shall be sold for no less than a minimum amount as determined by the Town Meeting; and
2. Further authorize the Board of Selectmen to file with the General Court a petition for Special Legislation as may be required by the provisions of Article 97 of the Massachusetts Constitution, to authorize the sale of a portion of the property known as “Hillside”, Main Street, acquired by the Town by an Order of Taking dated April 14, 1997, recorded at the Worcester District Registry of Deeds in Book 18761, Page 25, said portion of land to be sold being located along the westerly sideline of Elmwood Place, contains approximately 11,029,392 square feet of land and is shown on a sketch plan entitled “Boylston for Digital Equipment”, dated 10-17-79, prepared by Charles A. Perkins and available for public inspection during regular business hours at the office of the Town Clerk; or act in any other way thereon.

Sponsor: Citizens’ Petition

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 35. To see if the Town will vote to amend Article I, entitled “General Provisions”, Section 4, “Officers and Boards Authorized by Town Meeting Vote”, of the General By-laws by inserting therein a new subsection 4.07, to read as follows:

4.07 AGRICULTURAL COMMISSION

There shall be an Agricultural Commission of the Town to represent the Boylston farming community. Said commission shall serve as facilitators for encouraging the pursuit of agriculture in the Town of Boylston and shall promote agricultural based economic opportunities in the Town. The commission shall be comprised of three members, serving staggered terms of 3 years each, appointed by the Board of Selectmen each fiscal year. Initial terms shall be as follows: One member for a term of one year, and three thereafter, one member for a term of two years, and three thereafter, and one member for a term of three years, and three thereafter. Up to 2 alternates may also be appointed by the Board of Selectmen, each for one year terms; or act in any other way thereon.
; or act in any way thereon.

Sponsor: Board of Selectmen

Finance Committee recommendation: Will be made at the Town Meeting

ARTICLE 36. To see if the Town will vote to amend Article IV of the General By-laws, entitled “Protection of Persons and Property”, by inserting therein a new Section 23, entitled, “Right to Farm”, to read as follows:

SECTION 23: RIGHT TO FARM

23.1: Legislative Purpose and Intent

The purpose and intent of this General By-Law is to state with emphasis the Right to Farm accorded to all citizens of the Commonwealth under Article 97, of the Constitution, and all state statutes and regulations thereunder including but not limited to Massachusetts General Laws Chapter 40A, Section 3, Paragraph 1: Chapter 90, Section 9, Chapter 111, Section 125A and Chapter 128 Section 1A. We the citizens of Boylston restate and republish these rights pursuant to the Town's authority conferred by Article 89 of the Articles of Amendment of the Massachusetts Constitution ("Home Rule Amendment".)

This General By-Law encourages the pursuit of agriculture, promotes agriculture-based economic opportunities, and protects farmlands within the Town of Boylston by allowing agricultural uses and related activities to function with minimal conflict with abutters and Town agencies. This General By-Law shall apply to all jurisdictional areas within the Town.

23.2: Definitions

The word "farm" shall include any parcel or contiguous parcels of land, or water bodies used for the primary purpose of commercial agriculture, or accessory thereof.

The words "farming" or "agriculture" or their derivatives shall include, but not be limited to the following:

- farming in all its branches and the cultivation and tillage of the soil;
- dairying;
- production, cultivation, growing, and harvesting of any agricultural, aquacultural, floricultural, viticultural, or horticultural commodities;
- growing and harvesting of forest products upon forest land, and any other forestry or lumbering operations;
- raising of livestock including horses;
- keeping of horses as a commercial enterprise; and keeping and raising of poultry, swine, cattle, ratites (such as emus, ostriches and rheas) and camelids (such as llamas and alpacas), and other domesticated animals for food and other agricultural purposes, including bees.
- "Farming" shall encompass activities including, but not limited to, the following:
- operation and transportation of slow-moving farm equipment over roads within the Town; control of pests, including, but not limited to, insects, weeds, predators and disease organisms of plants and animals;
- application of manure, fertilizers, and pesticides which are registered with the Department of Agricultural Resources.
- composting, which the resulting compost is to be used on site;
- conducting agriculture-related educational and farm based recreational activities, including agri-tourism, provided that the activities are related to marketing the agricultural output or services of the farm;
- processing and packaging of agricultural output of the farm and the operation of a farmer's market or farm stand including signage thereto;
- maintenance, repair, or storage of seasonal equipment, or apparatus owned or leased by the farm owner or manager used expressly for the purpose of propagation, processing, management, or sale of the agricultural products; and
- on farm relocation of earth and the clearing of ground for farming operations.

23.3: Right to Farm Declaration

The Right to Farm is hereby recognized to exist within the Town of Boylston. The above-described agricultural activities may occur on holidays, weekdays, and weekends by night or day and shall include the attendant incidental noise, odors, dust, and fumes associated with normally accepted agricultural practices. It is recognized that agricultural practices may impact others; however, the benefits of farming to the neighboring community

and society more than offsets such impact. The benefits and protections of this By-Law are intended to apply exclusively to those commercial agricultural and farming operations and activities conducted in accordance with generally accepted good agricultural practices. Moreover, nothing in this Right to Farm By- Law shall be deemed as acquiring any interest in land, or imposing any land use regulation, which is properly the subject of state statute, regulation, or local zoning law.

23.4: Disclosure Notification

Not later than 21 days after the purchase and sale contract is entered into, or prior to the sale or exchange of real property if no purchase and sale agreement exists, for the purchase of real property, or prior to the acquisition of a leaseholder interest or other possessory interest in real property, located in the Town of Boylston, the landowner shall present the buyer or occupant with a disclosure notification which states the following:

“It is the policy of this community to conserve, protect and encourage the maintenance and improvement of agricultural land for the production of food, and other agricultural products, and also for its natural and ecological value. This disclosure notification is to inform buyers or occupants that the property they are about to acquire or occupy lies within a town where farming activities occur. Such farming activities may include, but are not limited to, activities that cause noise, dust and odors. Buyers or occupants are also informed that the buyers’ property within the Town may be impacted by commercial agricultural operations.”

A copy of the disclosure notification shall be given on a form prepared by the Town and shall be signed by the landowner prior to the sale, purchase, exchange or occupancy of such real property. A copy of the disclosure notification must be filed with the Board of Selectmen or its designee prior to the sale, purchase, exchange or occupancy of such real property.

23.5: Precedence

In the event of conflict between this By-law and federal or state law, federal or state law shall take precedence respectively.

23.6: Resolution of Disputes

Any person who seeks to complain about the operation of a farm may, notwithstanding pursuing any other available remedy, file a grievance with the Board of Selectmen, the Zoning Enforcement Officer, or Board of Health, depending upon the nature of the grievance. The filing of the grievance does not suspend the time within which to pursue any other available remedies that the aggrieved may have. The Zoning Enforcement Officer or Board of Selectmen may forward a copy of the grievance to the Agricultural Commission or its agent which shall review and facilitate the resolution of the grievance, and report its recommendations to the referring Town authority within an agreed upon time frame. The Board of Health, except in cases of imminent danger or public health risk, may forward a copy of the grievance to the Agricultural Commission or its agent, which shall review and facilitate the resolution of the grievance, and report its recommendation to the Board of Health within an agreed upon time frame.

23.7: Severability Clause

If any part of this By-Law is for any reason held to be unconstitutional or invalid, such decision shall not affect the remainder of this By-Law. The Town of Boylston hereby declares the provisions of this By-Law to be severable.

; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee recommendation: Will be made at the Town Meeting

ARTICLE 37. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to adopt a special act, as set forth below, to allow Anthony Sahagian to continue to serve in the position of Police Chief until June 30, 2020, provided, however, that the General Court may make clerical or editorial changes of form

only to the bill, unless the Board of Selectmen approves amendments thereto before enactment by the General Court, which amendments shall be within the public purposes of said petition:

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

Section 1. Notwithstanding any general or special law to the contrary, Anthony Sahagian, chief of police of the town of Boylston, may continue to serve in the position until June 30, 2020, until the date of his retirement, or until the date he is relieved of his duties by the board of selectmen of the town of Boylston, whichever occurs first; provided, however, that he is mentally and physically capable of performing the duties of his office. The board of selectmen may, at its own expense, require that Anthony Sahagian be examined by an impartial physician designated by them to determine such capability. No further deductions shall be made from the regular compensation of Anthony Sahagian under chapter 32 of the General Laws for any service subsequent to November 1, 2018, and upon retirement, he shall receive a superannuation retirement allowance equal to that which he would have been entitled had he retired on that date.

Section 2. This act shall take effect upon its passage.

; or do or act relating thereto.

Sponsor: Board of Selectmen

Finance Committee recommendation: Will be made at the Town Meeting

ARTICLE 38. To see if the Town will vote to increase the hourly wage for workers in the Senior Tax Rebate Program to the State Minimum Wage, and increase the maximum amount seniors may earn annually to a sum of \$1000.00; or act in any way thereon.

Sponsor: Board of Assessors

Finance Committee recommendation: Will be made at the Town Meeting

ARTICLE 39. To see if the Town will vote to transfer from available funds in the Treasury a sum not to exceed \$31,500 to complete Phase Two, so called, of the security system improvements at Boylston Elementary School; or act in any other way thereon.

Sponsor: School Committee

Finance Committee recommendation: Will be made at the Town Meeting

ARTICLE 40. To see if the Town will vote to transfer from available funds in the Treasury a sum not to exceed \$40,990 to replace sound board panels in the gymnasium at Boylston Elementary School; or act in any other way thereon.

Sponsor: School Committee

Finance Committee recommendation: Will be made at the Town Meeting

ARTICLE 41. To see if the Town will vote to transfer from available funds in the Treasury a sum not to exceed \$15,000 to replace/repair door mechanisms at Boylston Elementary School; or act in any other way thereon.

Sponsor: School Committee

Finance Committee recommendation: Will be made at the Town Meeting

ARTICLE 42. To see if the Town will vote to:

Amend Section 4, entitled “Officers and Boards Authorized by Town Meeting Vote” of Article I of the Town’s General By-Laws by revising sub-section 4.03, entitled “Parks and Recreation Commission” which currently reads:

4.03 Parks and Recreation Commission

At a Special Town Meeting on December 16, 1976, it was voted by unanimous vote to elect a Board of Parks and Recreation Commissioners consisting of five (5) members, said Board to have the powers and duties described in Chapter 45 of the General Laws including the power to acquire land for park and recreation purposes, conduct and promote recreation, physical education and similar activities.

to read as follows:

4.03 Board of Parks and Recreation Commissioners

There shall be a Board of Parks and Recreation Commissioners consisting of five (5) members, each to serve a term of three years; said Board shall have the powers and duties described in Chapter 45 of the General Laws, including the power to acquire land for park and recreation purposes, conduct and promote recreation, physical education and similar activities.

Provided, however, that on the date this revision to the General By-laws becomes effective, any incumbents serving on the Board of Parks and Recreation Commissioners shall be entitled to continue to serve and perform the duties thereof until the expiration of their elected, five-year term or until the incumbent vacates the office; or act in any other way thereon.

Sponsor: Parks & Recreation Commission

ARTICLE 43. To see if the Town will vote to appropriate the premium paid to the Town upon the sale of bonds or notes issued for the DPW Garage and Library projects, which are the subject of Proposition 2½ debt exclusion, to pay costs of the projects being financed by such bonds or notes and to reduce the amount authorized to be borrowed for such project, but not yet issued by the Town, by the same amount; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee recommendation: Will be made at the Town Meeting

ARTICLE 44. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$ 200,000 and direct the Board of Assessors to utilize the same to reduce the tax rate for the fiscal year beginning on July 1, 2016; or act in any way thereon.

Sponsor: Board of Selectmen

Finance Committee recommendation: Will be made at the Town Meeting

ARTICLE 45. To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury such sums as may be necessary to defray and pay all Town debts and charges and appropriate the same as the Town sees fit for the fiscal year beginning on July 1, 2016, and to fix the compensation and salaries of all Town Officers, as may be shown in whole or in part by the Town Budget, so-called, as shown in the Fiscal Year 2017 Report of the Finance Committee; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee recommendation: Will be made at the Town Meeting

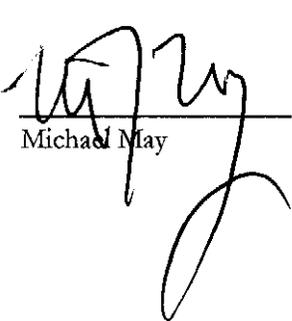
To transact any other business that may legally come before this meeting; or act in any other way thereon.

And you are hereby directed to serve this Warrant by posting up attested copies thereof, one at the Municipal Office Building (Town Hall), one at the Boylston Post Office, one at the Public Library and one at the Boylston Light Department over seven (7) days and two (2) Sabbath days at least before the time of holding said meeting.

Hereof, fail not and make return of this Warrant with your doings thereon to the Town Clerk at the time and place of the meeting aforesaid.

Given our hands this Eleventh (11th) day of April, 2016 AD.
Board of Selectmen for the Town of Boylston

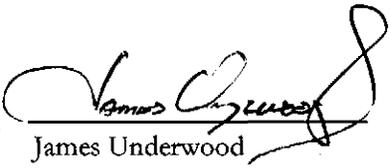
Board of Selectmen for the Town of Boylston



Michael May



James N. Wood, Chairman



James Underwood

<u>Acct. #</u>	<u>Department</u>	<u>Approved FY 2016 Budget</u>	<u>Approved FY 2017 Budget</u>	<u>% Difference from FY17</u>
<u>GENERAL GOVERNMENT</u>				
5780	Special Town Meeting Notices	1,900	1,900	0.0%
Total Special Town Meetings		\$1,900	\$1,900	0.0%
5110	Moderator Salary	15	15	0.0%
Total Moderator		\$15	\$15	0.0%
5110	Selectmen Salary	3,860	3,957	2.5%
5111	Assistant Town Administrator	50,176	51,430	2.5%
5112	Town Administrator Salary	96,900	98,838	2.0%
5113	Clerical	15,300	15,683	2.5%
5780	Selectmen General Expenses	12,390	14,490	16.9%
5385	Town Audit	16,500	18,000	9.1%
Total Board of Selectmen		\$195,126	\$202,398	3.7%
5780	Finance Committee Expenses	400	400	0.0%
Total Finance Committee		\$400	\$400	0.0%
5785	Reserve Fund	60,000	60,000	0.0%
Total Reserve Fund		\$60,000	\$60,000	0.0%
5300	Accountant Salary	41,500	38,675	-6.8%
5780	Accountant Expenses	10,000	10,000	0.0%
Total Town Accountant		\$51,500	\$48,675	-5.5%
5110	Members Salaries	3,500	3,588	2.5%
5111	Clerk Salary	30,417	31,177	2.5%
5112	Clerical Wages or Services	23,295	23,878	2.5%
5780	Expenses	19,150	19,300	0.8%
5301	Appraisal Expense	8,300	0	-100.0%

5202 Dicentennial Appraisal	0	0	
5801 Triennial Property Revaluation	0	0	
Total Board of Assessors	\$84,662	\$77,943	-7.9%
5110 Treasurer Salary	69,187	70,916	2.5%
5110 Treasurer/Collector Stipend	1,000	1,000	0.0%
5111 Clerical Wages	29,439	30,175	2.5%
5780 Expenses	40,511	41,746	3.0%
Total Treasurer	\$140,136	\$143,837	2.6%
5780 Town Counsel Expense	75,000	75,000	0.0%
Total Town Counsel	\$75,000	\$75,000	0.0%
5780 Tax Title Custodian Expense	1,050	550	-47.6%
Total Tax Title Custodian	\$1,050	\$550	-47.6%
5110 Town Clerk Salary	32,452	33,263	2.5%
5111 Clerical Wages	6,000	6,000	0.0%
293-5110 Parking Clerk	260	260	0.0%
5780 Expenses	1,750	1,850	5.7%
Total Town Clerk	\$40,462	\$41,373	2.3%
5110 Salaries	3,992	5,182	29.8%
5780 Expenses	5,300	6,950	31.1%
Total Elections/Registrations	\$9,292	\$12,132	30.6%
5111 Salary	16,534	16,947	2.5%
5780 Expenses	550	550	0.0%
5781 Stormwater Management	10,000	10,000	0.0%
Total Conservation Commission	\$27,084	\$27,497	1.5%
5110 Members Salaries	546	560	2.5%
5111 Official Clerk Salary	59	60	2.5%

5112 Administrative Assistant Wages	9,833	10,425	6.0%
5780 Expenses	2,050	2,050	0.0%
Total Planning Board	\$12,488	\$13,095	4.9%

5780 Earth Removal Board Expense (173)	100	100	0.0%
5780 Appeals Board Expense (176)	0	0	#DIV/0!
5780 Tri Town Hazardous Waste Project	1,592	1,600	0.5%
5780 Municipal Office Expenses (192)	41,780	41,930	0.4%
5380 Town Reports (195)	2,000	2,000	0.0%
5780 Employee Physical Examinations (919)	500	500	0.0%
5780 Town House Expense (196)	14,500	17,000	17.2%
5780 Town Garage Expense (197)	21,080	21,150	0.3%
5699 CMRPC Assessment (000)	1,250	1,200	-4.0%
5240 Repairs to Town Buildings (198)	2,790	2,800	0.4%
Total Other General Government	\$85,592	\$88,280	3.1%

	\$784,707	\$793,095	1.1%
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PUBLIC SAFETY

5110 Salaries and Wages	889,167	861,813	-3.1%
5780 Expenses	126,185	144,185	14.3%
Total Police	\$1,015,352	\$1,005,998	-0.9%

5110 Salaries and Wages	284,369	310,724	9.3%
5780 Expenses	63,640	61,400	-3.5%
5880 Fire Truck Lease	129,111	129,111	0.0%
Total Fire	\$477,120	\$501,235	5.1%

5110 Salaries and Wages	222,889	228,411	2.5%
5780 Expenses	12,715	12,715	0.0%
Total Dispatch	\$235,604	\$241,126	2.3%

5110 Building Inspector Services	29,714	30,457	2.5%
5111 Clerical Wages	14,560	15,436	6.0%
5780 Expenses	4,050	1,850	-54.3%
Total Building Inspector	\$48,323	\$47,743	-1.2%

5110 Gas Inspector Salary	3,063	3,140	2.5%
5780 Gas Inspector Expenses	700	700	0.0%

Total Gas Inspector	\$3,763	\$3,840	2.0%
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5110 Plumbing Inspector Salary	10,164	10,418	2.5%
5780 Plumbing Inspector Expenses	0	0	#DIV/0!

Total Plumbing Inspector	\$10,164	\$10,418	2.5%
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5110 Wiring Inspector Salary	9,346	9,579	2.5%
5780 Expenses	500	600	20.0%

Total Wiring Inspector	\$9,846	\$10,179	3.4%
Total Building Department	\$72,096	\$72,180	0.1%

5110 Dog Officer Wages	2,304	2,362	2.5%
5780 Expenses	1,100	1,100	0.0%

Total Dog Officer	\$3,404	\$3,462	1.7%
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5110 Tree Warden Salary (294)	1,243	1,275	2.6%
5780 Tree Warden Expense (294)	12,500	12,500	0.0%

Total Other Public Safety	\$13,743	\$13,775	0.2%
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	\$1,817,319	\$1,837,775	1.1%
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EDUCATION

5110 School Committee Salary	200	200	0.0%
5510 Elementary Education	2,724,989	2,794,454	2.5%

Total Elementary School	2,725,189	2,794,654	2.5%
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5651 Regular Assessment	4,111,931	4,247,119	3.3%
Building Construction Assessment	868,404	883,766	1.8%

Total Regional District	\$4,980,335	\$5,130,885	3.0%
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5320 Tuition	381,501	375,861	-1.5%
5380 Transportation	46,750	47,665	2.0%
Total Vocational Education	\$428,251	\$423,526	-1.1%

	\$8,133,775	\$8,349,065	2.6%
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PUBLIC WORKS

5110 Salaries and Wages	327,657	334,345	2.0%
5780 Expenses	118,850	118,850	0.0%
5781 Highway Building expenses	0	24,925	#DIV/0!
Total Highway Department	\$446,507	\$478,120	7.1%

5110 Snow and Ice Removal Overtime	20,000	25,000	25.0%
5780 Snow and Ice Removal Expenses	114,000	126,000	10.5%
Total Snow and Ice Removal	\$134,000	\$151,000	12.7%

5210 Street Lighting Expense	15,000	15,000	0.0%
Total Street Lighting Expense	\$15,000	\$15,000	0.0%

5110 Salaries and Wages	566	580	2.5%
5780 Materials and Expenses	3,700	3,700	0.0%
Total Cemetery	\$4,266	\$4,280	0.3%

	\$599,773	\$648,400	8.1%
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HUMAN SERVICES

5110 Salaries and Wages	688	705	2.5%
5111 Clerical Wages	16,205	16,610	2.5%
5112 Vital Statistic Wages	200	200	0.0%
5113 Animal Inspector Wages	1,325	1,358	2.5%
5114 Sanitation Inspector Salary	40,958	41,981	2.5%
5780 Expenses	2,375	2,375	0.0%
5786 Special Projects	2,200	2,200	0.0%

Total Board of Health	\$63,950	\$65,429	2.3%
5110 Nurse's Salary	1,000	1,000	0.0%
Total Nursing	\$1,000	\$1,000	0.0%
5110 Coordinator Salary-Meals	1,102	1,130	2.5%
5780 Expenses	4,525	6,025	33.1%
5110 Coordinator Salary	16,633	17,049	2.5%
Total Council on Aging	\$22,261	\$24,204	8.7%
5110 Veterans Agent Salary	212	218	2.5%
5300 Veterans Benefits	25,000	20,000	-20.0%
5780 Veterans Services Expenses	175	175	0.0%
Total Veterans Services	\$25,387	\$20,393	-19.7%
	\$112,598	\$111,026	-1.4%

CULTURE & RECREATION

5110 Salaries and Wages	125,901	130,311	3.5%
5780 Expenses	58,740	61,240	4.3%
Total Library	\$184,641	\$191,551	3.7%
5110 Salary	13,000	13,325	2.5%
5780 Equipment and No Fee Programs Expense	3,500	3,500	0.0%
Total Parks and Recreation	\$16,500	\$16,825	2.0%
5780 Expenses	5,000	5,000	0.0%
5785 Project Expenses	1,200	1,200	0.0%
5780 Building Maintenance	3,500	3,500	0.0%
Total Historical Commission	\$9,700	\$9,700	0.0%
5780 Memorial Day	4,000	4,000	0.0%

Total Memorial Day	\$4,000	\$4,000	0.0%
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	\$214,841	\$222,076	3.4%
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MATURING DEBT

5910 Maturing Debt-Principal (710)	0	270,000	#DIV/0!
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5915 Maturing Debt-Interest (750)	0	155,726	#DIV/0!
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	\$0	\$425,726	#DIV/0!
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EMPLOYEE BENEFITS AND INSURANCE

5171 Pension Expense (911)	442,902	467,638	5.6%
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5171 Unemployment Compensation (913)	12,500	12,500	0.0%
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5171 Group Health Insurance (914)	940,000	1,010,000	7.4%
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Total Employee Benefits	\$1,395,402	\$1,490,138	6.8%
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5740 Workers Comp & General Insurance	126,320	133,500	5.7%
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Total Workers Comp & General Insurance	\$126,320	\$133,500	5.7%
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	\$1,521,722	\$1,623,638	6.7%
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	\$13,184,736	\$14,010,803	6.3%
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TOWN MEETING GLOSSARY

For your information, courtesy of the Boylston Board of Assessors

APPROPRIATION - Funds set aside by Town Meeting for a specific purpose, e.g. dump truck, or for a department, e.g. the Police Department

CHERRY SHEET - Named for the original color of the paper on which the state Department of Revenue printed its estimate of aid, as well as the amount of state and county assessments. Assessors must use cherry sheet estimates in developing the tax rate.

FISCAL YEAR - Massachusetts's cities and towns are required to operate on a fiscal- rather than calendar year basis. The state government's year runs from July 1 to June 30, and is referred to by the year in which June 30 falls; for example, fiscal year 1999 runs from July 1, 1998, through June 30, 1999.

FREE CASH - Funds available from the operations of the previous year including unspent appropriations unspent budget line items plus or minus the change in unpaid property taxes at year-end.

LOCAL RECEIPTS - Locally generated revenues, other than real and personal property taxes, including motor vehicle excise, investment income, fees, and charges.

LOCAL AID - Revenue allocated by the state to cities and towns, and school districts. Most aid is not restricted in purpose. Estimated aid is sent to cities and towns annually on the cherry sheets.

LEVY LIMIT - Under Proposition 2-1/2, the maximum amount a town can levy as taxes in a given year. A town may only increase its levy limit by 2-1/2 percent annually, plus new growth and any overrides.

NEW GROWTH - The taxing capacity added by new construction and other increases in the property tax base.

OVERLAY - The amount raised by the assessors, independent of Town Meeting, for a fund to cover property tax abatements that they granted during the fiscal year.

OVERRIDE - A referendum procedure by which a community, by popular vote, can either permanently increase its levy limit ("general override") or raise its levy limit to finance specific projects ("debt exclusion" or "capital outlay exclusion").

RESERVE FUND - Fund established at annual Town Meeting to cover extraordinary or unforeseen expenses during the fiscal year. Transfers require the approval of the Finance Committee.

STABILIZATION FUND - A town's savings account for "rainy days." Funds may be transferred for any legal purpose, but only by a two-thirds vote of those present at a town meeting.

TRUST FUNDS - Money given to the town, usually for specific purposes. The donor may specify if the original gift (the principal) or income derived from investing the principal may be used. For gifts where use is restricted, no Town Meeting approval is required, since the donor's wishes may not be overridden. Spending restricted funds for the designated purpose requires only the approval of the applicable governing body, e.g., the selectmen, school committee, or library trustees. The expenditure of unrestricted gifts or income thereof requires the approval of Town Meeting.

WARRANT - A document that sets forth the matters to be put in front of a Town Meeting for voters' consideration.

NOTES
